**Personal Data Privacy Notice**

**Consultations**

Data Controller Name: Department of Justice (DoJ)

Address: Department of Justice, Castle Buildings, Stormont Estate, BELFAST, BT4 3SG

Telephone: 02890 378617

Email: FOI@justice-ni.gov.uk

Data Protection Officer Name: DoJ Data Protection Officer

Telephone: 02890 378617

Email: DataProtectionOfficer@justice-ni.gov.uk

**Why are you processing my personal information?**

* DoJ is seeking comments from interested parties as part of its public consultation on Increasing the Minimum Age of Criminal Responsibility in Northern Ireland. DoJ is not seeking personal data as part of the consultation but is likely to receive names and addresses/e-mail addresses as part of a consultee’s response.
* Consultation is a requisite part of the development of public policy and strategy.

***ONLY if you are relying on consent to process personal data.***

* DoJ is not relying on consent for processing the data supplied by the applicant. DoJ is required to seek consultation responses as part of policy development.

**What categories of personal data are you processing?**

* Responses to the consultation will include names and addresses and/or e-mail addresses.

**Where do you get my personal data from?**

* The personal data will originate from the person responding to the consultation.

**Do you share my personal data with anyone else?**

* We will not share your personal data with other organisations.

**Do you transfer my personal data to other countries?**

* No.

**How long do you keep my personal data?**

* We will retain your data in line with 5.7 of Schedule 5 of the DoJ Retention and Disposal Schedule: <https://www.justice-ni.gov.uk/publications/doj-retention-and-disposal-schedule>

**(If you use automated decision making or profiling) How do you use my personal data to make decisions about me?**

* DoJ will not use automated processing for responses to this consultation.

**What rights do I have?**

• You have the right to obtain confirmation that your data is being [processed, and access to your personal data](https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/)

• You are entitled to have personal data [rectified if it is inaccurate or incomplete](https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/)

• You have a right to have personal data erased and to prevent processing, [in specific circumstances](https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/)

• You have the right to ‘block’ or suppress processing of personal data, in specific circumstances

• You have the right to data portability, [in specific circumstances](https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/)

• You have the right to object to the processing, in specific circumstances

• You have rights in relation to [automated decision making and profiling](https://ico.org.uk/for-organisations/guide-to-data-protection/guide-to-the-general-data-protection-regulation-gdpr/)

**How do I complain if I am not happy?**

Complaints should be submitted to:

Freedom of Information Unit

Department of Justice

Castle Buildings

Stormont Estate

BELFAST

BT4 3SG

Telephone: 02890 378617

Email: FOI@justice-ni.gov.uk

**If you are unhappy with any aspect of this privacy notice, or how your personal information is being processed, please contact the *Departmental Data Protection Officer at:*** DataProtectionOfficer@justice-ni.gov.uk

**If you are still not happy, you have the right to lodge a complaint with the Information Commissioner’s Office (ICO):**

**Information Commissioner’s Office**

Wycliffe House Water Lane Wilmslow Cheshire SK9 5AF

Tel: 0303 123 1113

Email: casework@ico.org.uk

<https://ico.org.uk/global/contact-us/>