



## Privacy Notice Template

**Data Controller Name:** Department for the Economy  
**Address:** Adelaide House, Belfast  
**Telephone:** 028 90529280  
**Email:** [energy.legislation@economy-ni.gov.uk](mailto:energy.legislation@economy-ni.gov.uk)

### Why are you processing my personal information?

The Department for the Economy has launched a consultation on a proposed Bill, Utility Regulator (Support for Decarbonisation Preparation) Bill. This consultation sets out proposed new legislation that will enable the Utility Regulator to support the Department in the drive to net-zero. The information we need to collect as part of our consultation includes:

- Business or organisation name;
- Email address.

Our lawful basis for collecting your personal data is that of public task, in accordance with Section 8 of the Data Protection Act 2018 and Article 6(1) (e) of UK GDPR. As part of this consultation process, we will only collect and hold the minimum amount of personal data necessary.

The personal information you provide such as organisation or contact details will be used to provide the Department with a better understanding of the scope of the responses to the consultation. This is because the energy transition impacts all citizens of Northern Ireland, in order to reach net zero carbon everyone will be required to make some changes to their lifestyle. We need to ensure that everyone is enabled to make those changes, some will be more reluctant to change and therefore we need to understand what the barriers are. Having a baseline of who responds to the consultation is key to understanding those barriers.

### What categories of personal data are you processing?

Contact details (organisation and email address).

### Where do you get my personal data from?

This personal data will be provided by either:

- Individuals responding to the consultation in a personal capacity; or
- Individuals responding to the consultation on behalf of organisations or government departments.

### Do you share my personal data with anyone else?

We will not share your personal information with any other organisation.



**Do you transfer my personal data to other countries?**

We do not transfer data to any another country.

**How long do you keep my personal data?**

The data will be kept and processed in line with DfE's Retention and Disposal Schedule and no longer than five years after the proposed Bill is enacted.

**Do you use my personal data to make an automated decision about me or for profiling?**

No. The data provided will not be used for any automated decision making or profiling.

**What rights do I have?**

You have the right to obtain confirmation that your data is being processed, and access to your personal data:

- You have the right to obtain confirmation that your data is being processed, and [access to your personal data](#)
- You are entitled to have personal data [rectified if it is inaccurate or incomplete](#).
- You have the right to ['block' or suppress processing](#) of personal data, in specific circumstances
- You have the right to [data portability](#), in specific circumstances
- You have the right to [object to the processing](#), in specific circumstances
- You have rights in relation to [automated decision making and profiling](#)

**If these rights are applicable and you wish to exercise these please email [DPO@economy-ni.gov.uk](mailto:DPO@economy-ni.gov.uk)**

**How do I complain if I am not happy?**

If you are unhappy with how any aspect of this privacy notice, or how your personal information is being processed, please contact the Department's Data Protection Officer at [DPO@economy-ni.gov.uk](mailto:DPO@economy-ni.gov.uk)

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO).

Contact details of the ICO are available at <https://ico.org.uk/global/contact-us/>