



Privacy Notice

Data Controller Name: Department for the Economy
Address: 39-49 Adelaide Street, Belfast, BT2 8FD.
Telephone: 028 9052 9900
Email: DPO@economy-ni.gov.uk

Consultation Privacy Notice

[EU General Data Protection Regulation \(GDPR\) 2016](#) and [Data Protection Act \(DPA\) 2018](#)

The Department for the Economy (DfE) is committed to protecting your privacy. This privacy notice explains how DfE uses information about you and the ways in which we will safeguard your data.

Why are you processing my personal information?

We will process personal data provided in response to consultations for the purpose of informing the development of our policy, guidance, or other regulatory work in the subject area of the request for views. We will publish a summary of the consultation responses and, in some cases, the responses themselves but these will not contain any personal or identifiable data. We will not publish the names or contact details of respondents.

If you have indicated that you would be interested in contributing to further Departmental work on the subject matter covered by the consultation, then officials will contact you, if required, using the information you have provided.

Lawful basis for processing

In order to comply with data protection legislation, we must have a lawful basis for processing any personal data. The processing that this Department carries out is on a 'Public Task' basis (i.e. Article 6(1)(e) of the GDPR: the processing is necessary for the Department to perform a task in the public interest or for our official functions, and the task or function has a clear basis in law).

We do not require Special Category Data or Criminal Offense Data for this consultation. Please do not provide any data which reveals racial or ethnic origin, political opinions, religious belief, health or sexual life/orientation.

What categories of personal data are you processing?

We process personal data relating to:



- Name,
- Email address,
- Organisation,
- Opinion/ Views.

How will my personal data be used and shared?

We process the information internally for the above stated purpose. We do not intend to share your personal data with any third party. Any specific requests from a third party for us to share your personal data with them will be dealt with in accordance with the provisions of the data protection legislation.

How long do you keep my personal data?

Information from responses to a consultation will be retained until our work on the subject matter of the consultation is complete. Data will be retained for five years in line with the Department's approved retention and disposal schedule.

What rights do I have?

- You have the right to obtain confirmation that your data is being processed, and [access to your personal data](#)
- You are entitled to have personal data [rectified if it is inaccurate or incomplete](#).
- You have the right to ['block' or suppress processing](#) of personal data, in specific circumstances
- You have the right to [object to the processing](#), in specific circumstances
- You have rights in relation to [automated decision making and profiling](#)

If these rights are applicable and you wish to exercise these, please email DPO@economy-ni.gov.uk

How do I complain if I am not happy?

If you are unhappy with any aspect of this privacy notice, or how your personal information is being processed, please contact the Department's Data Protection Officer at DPO@economy-ni.gov.uk

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO).

Contact details of the ICO are available at <https://ico.org.uk/global/contact-us/>

IMU will review your draft Privacy Notices if you send to DPO@economy-ni.gov.uk