Survey

The attached survey seeks your views on the current DfE sponsorship model.

As part of Department for the Economy’s (DfE’s) Organisational Development and Transformation (ODT) Programme, a commitment has been made to review the way in which DfE partners with its Sponsored Bodies to ensure a focus on the delivery of the 10X Economic Vision and a consistent and joined up approach.

The overall objective of this review is to determine the most effective and efficient DfE sponsorship model to ensure focus on delivery of the Departmental vision.

Freedom of Information

Please note that responses to this survey may be within the scope of the Freedom of Information Act 2000 should such a request be received, which gives the right of access to the information held by public authorities.

Privacy Notice

A Privacy Notice, which sets out what we will do with information that you provide to us, is attached at Annex A.

**THANK YOU FOR COMPLETING OUR SURVEY**

**Annex A – Privacy Notice**

**Data Controller Name:**     Department for the Economy
**Address:**              Corporate Governance and Equality Branch

Netherleigh, Massey Avenue
Belfast, BT4 2JP

**Telephone:** 02890 529817

**Email:** Corporate.Governance@economy-ni.gov.uk

**Why are you processing my personal information?**As part of Project 5 (Organisation Design) of DfE’s ODT Programme, a commitment has been made to review the way in which the Department oversees and works with its Sponsored Bodies to ensure a focus on the delivery of the 10X Economic Vision and a consistent and joined up approach.

A Task and Finish Group has been established to undertake the review of the sponsorship function to ensure DfE is discharging its formal oversight responsibilities in an effective and proportionate manner and operating through the optimal accountability and delivery structures to support the Department’s 10X vision. The attached survey seeks your views on the current DfE sponsorship model. Personal data collected in this exercise will be used for analysis and reporting of survey responses. The lawful basis for processing the data is Public Task, as laid out in Article 6(1)(e) of GDPR and section 8(d) of the Data Protection Act 2018.

**What categories of personal data are you processing?**Contact details and personal opinion. The information supplied could reveal your role, grade and position within DfE, Sponsored Bodies or wider NICS.

**Where do you get my personal data from?**You will provide your personal data should you complete the survey.

**Do you share my personal data with anyone else?**The personal data collected in this survey will only be shared with relevant Departmental staff and with consultants procured by the Department to assist with the ODT Programme and who will act as data processors for the Department.

**Do you transfer my personal data to other countries?**No.

**How long do you keep my personal data?**Survey data in line with DfE’s Retention and Disposal Schedule is retained for 5 years however personal data contained within this will only be retained as long as necessary but no longer than 5 years.

**What rights do I have?**

* You have the right to obtain confirmation that your data is being processed, and [access to your personal data](https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/right-of-access/); and
* You are entitled to have personal data [rectified if it is inaccurate or incomplete](https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/right-to-rectification/).
* You have the right to [‘block’ or suppress processing](https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/right-to-restrict-processing/) of personal data, in specific circumstances
* You have the right to [data portability](https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/right-to-data-portability/), in specific circumstances

**How do I complain if I am not happy?**If you are unhappy with how any aspect of this privacy notice, or how your personal information is being processed, please contact DfE’s Data Protection Officer at:

DPO@economy-ni.gov.uk

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner’s Office (ICO) at casework@ico.org.uk. The ICO website can be accessed at:

<https://ico.org.uk/global/contact-us/>