



Privacy Notice

Consultation on The Future of CCEA GCSEs, AS Levels and A Levels

Data Controller Name: Department of Education
Address: Qualifications Reform Team, Rathgael House, Balloo Road, Rathgill, Bangor, BT19 7PR
Telephone: 02891 279327
Email: reformofqualifications@education-ni.gov.uk

Why are you processing my personal information?

We will process personal data provided in response to consultations for the purpose of informing the development of our policy and guidance in the subject area of the request for views. We may publish a summary of the consultation responses and, in some cases, the responses themselves but these will not contain any personal data. We will not publish the names or contact details of respondents but will include the names of organisations responding.

If you have indicated that you would be interested in contributing to further Department work on the subject matter covered by the consultation, then we will process your contact details to get in touch with you.

The lawful basis we are relying on to process your personal data is Article 6(1)(e) of the UK GDPR, which allows us to process personal data when this is necessary for the performance of our public tasks in our capacity as a Government Department, in accordance with Section 8 of the Data Protection Act 2018.

What categories of personal data are you processing?

Your name, email address, opinions, and, if appropriate, the school or organisation that you are responding on behalf of.

Where do you get my personal data from?

From you, via Citizen Space, a NI Government Citizen portal used to securely collect information, should you choose to respond to the consultation.

Do you share my personal data with anyone else?

We process the information internally for the above stated purpose only. We don't share your personal data with any third party. Any specific requests from a third party for us to share your personal data with them will be dealt with in accordance the provisions of the data protection laws and the Department will satisfy itself that it has a lawful basis on which to share the information and document its decision-making.



Department of
Education
www.education-ni.gov.uk

Do you transfer my personal data to other countries?

No. We don't transfer any personal data to other countries.

How long do you keep my personal data?

We will retain consultation responses for 5 years in line with the Department's Retention & Disposal Schedule.

Do you use my personal data to make an automated decision about me or for profiling?

No, we do not make any automated decisions about you or for profiling.

What rights do I have?

Not all rights will be applicable as these are based on the legal justification for processing.

- You have the right to obtain confirmation that your data is being processed, and [access to your personal data](#)
- You are entitled to have personal data [rectified if it is inaccurate or incomplete](#).
- You have a right to have personal data [erased](#), in specific circumstances
- You have the right to ['block' or suppress processing](#) of personal data, in specific circumstances
- You have the right to [data portability](#), in specific circumstances
- You have the right to [object to the processing](#), in specific circumstances
- You have rights in relation to [automated decision making and profiling](#)

If these rights are applicable and you wish to exercise these please email
Dataprotectionofficer@education-ni.gov.uk

How do I complain if I am not happy?

If you are unhappy with how any aspect of this privacy notice, or how your personal information is being processed, please contact the Department's Data Protection Officer at dataprotectionofficer@education-ni.gov.uk

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO).

Contact details of the ICO are available at <https://ico.org.uk/global/contact-us/>